



Building Safety Division  
125 W Mountain Street  
Fayetteville, AR 72701  
Phone: 479-575-8233  
Fax: 479-575-8202

## Demo Permit

Site Address \_\_\_\_\_

Property Owner \_\_\_\_\_ Mailing Address \_\_\_\_\_ Phone # \_\_\_\_\_

Contractor \_\_\_\_\_ Email Address \_\_\_\_\_

License # \_\_\_\_\_ Phone # \_\_\_\_\_ Mailing Address \_\_\_\_\_

License Expiration Date \_\_\_\_\_

Review Contact \_\_\_\_\_ Email Address \_\_\_\_\_ Phone # \_\_\_\_\_

Select one:      Residential      Commercial

Project/Business Name: \_\_\_\_\_

Current use of Building: \_\_\_\_\_

Building Information	
# of Stories	_____
Height	_____
Length	_____
Width	_____
Total SF	_____

Description of work: _____
_____
_____
_____

### Required Documentation:

1. Pictures of all 4 sides of structure; labeled North, South, East, and West
2. ADEQ Form
3. Asbestos Assessment/Abatement Letter if structure was built before 1978 - Commercial Only

Contractor shall secure property within 7 working days of receipt of permit or begin demolition. Failure to properly secure property will result in either a revocation of the demolition permit or a code violation. All demolition and property clean-up must be completed within 90 days. The permit will expire after 90 days from issuance and will not be extended without justification and approval of the building official.

*Note: Inspection of permitted work may reveal code violations not discovered during plan review.*

This permit becomes null and void if demolition has not commenced within 1 month, or if work is suspended or abandoned for a period of 1 month.

Signature of Owner/Contractor/Authorized Agent \_\_\_\_\_ Date \_\_\_\_\_

# Inspection Checklist

**Pre-Demolition Inspection Requirements: The following items must be inspected before demolition work may begin.**

- Address visible.
- All utilities disconnected.
- Sanitary sewer service exposed and capped. If on septic system require pumping, removal, and backfill.
- Trees protected from damage.
- Protect existing sidewalk; document existing damage.
- Waste removal container placed on site
- Determine whether erosion control measures will be required. Install erosion control features as necessary.
- Permit posted on site.
- If permit is more than 7 days old, portable sanitation required on-site.
- If part of Urban Renewal, Asbestos Report Required.

**Demolition Final Inspection Requirements: The following items must be completed in order to pass the final inspection.**

- All debris and construction materials removed from site.
- Footing and foundation materials removed and backfilled.
- City streets and sidewalks clean and inspected for damage.
- The finished lot graded smooth for future maintenance and care.
- The disturbed area shall be re-vegetated in accordance with Section 169.06(F)(4) of the Unified Development Code as summarized below:
  - *Topsoil.* A minimum of 4 inches of topsoil shall be required to be either existing or installed in areas to be re-vegetated.
  - *Zero to 10% grade:* Re-vegetation shall be a minimum of seeding and mulching.
  - *10:1 up to 4:1 grade:* Re-vegetation shall be a minimum of hydro-seeding with mulch and fertilizer, sod, or groundcover.
  - *4:1 to 3:1 grade:* The slope shall be covered with landscape fabric and hydro-seeded with mulch and fertilizer, or staked sod, or groundcover.
  - *More than 3:1 grade:* Any finish grade over 3:1 shall be require a separate grading plan approved by the engineering division
- All tree fencing protection removed.
- Provide proof that the septic system has been removed and excavation backfilled.
- Erosion control devices removed.

The applicant is responsible for contacting the Building Safety Division at 479.575.8233 to schedule the inspections stipulated above.

**ARKANSAS DEPARTMENT OF ENVIRONMENTAL QUALITY (ADEQ)**  
**ADEQ CLARIFICATION MEMORANDUM (2008-01)**  
**[Replaces Clarification Memo 2006-01]**

FROM: Teresa Marks, Director, Arkansas Department of Environmental Quality  
DATE: August 2008  
SUBJECT: Demolition/ renovation of small residential dwellings  
(e.g., residential dwellings having four or fewer dwelling units)

The following questions apply to the demolition/renovation of a small residential building, that is, one containing four or fewer dwelling units, which would ordinarily fall within the residential building exemption. If you can answer one or more of the following questions with a "YES" you are required to comply with the provisions of Regulation 21.

NOTE: Title 40 of the Code of Federal Regulations (CFR) Section 61.19 forbids owners and operators from attempting to circumvent any National Emissions Standards for Hazardous Air Pollutants (NESHAPs) by carrying out an operation in a piecemeal fashion to avoid coverage by a standard that applies to operations larger than a specified size.

- \_\_\_\_\_ 1. Is the demolition/renovation for fire training purposes?
- \_\_\_\_\_ 2. Does the demolition/renovation involve more than one small residential building within a city block or similar small compact area of each other by the same owner or operator (or owner or operator under common control) as part of the same project?
- \_\_\_\_\_ 3. Does the demolition/renovation involve more than four (4) of each of the following or a combination thereof: Condominiums, Co-operatives, Lofts, or Boarding house rentals?
- \_\_\_\_\_ 4. Are one or more residential buildings demolished/renovated as part of
  - a. a commercial project;
  - b. a public project;
  - c. an urban renewal project (A city-ordered demolition of isolated small residential dwellings for public health, welfare or safety reasons is not considered a public project or urban renewal. In this type of demolition, the debris shall be wetted. If federal urban renewal funds are used on the project, the project will be considered urban renewal.)
  - d. a highway construction project;
  - e. a project to develop a shopping mall;
  - f. a project to develop an industrial facility;
  - g. another private development project or
  - h. a part of a larger project.
- \_\_\_\_\_ 5. Does the demolition/renovation involve a residential building which was used for commercial purposes or a loft with a storefront (e.g. a business sign is located outside the building indicating the building or loft is used for commercial purposes and invites the public to enter?
- \_\_\_\_\_ 6. Does the demolition/renovation involve a small residential building which is used to store farm supplies?

If the demolition/renovation is conducted by a local government or its agent for reasons of public health, welfare, or safety, see ADEQ Clarification Memorandum 2008-2 (Nuisance Abatement Demolitions.)